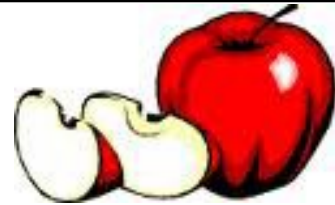


FOOD GUIDELINES

NOTICE TO EMPLOYEES



TO: ALL CRY-ROP EMPLOYEES
FROM: SUPERINTENDENT
SUBJECT: **CRY-ROP FOOD GUIDELINES**



Because our offices are prone to lots of little critters, CRY-ROP, in general, does not allow food at desks. Over the years, I have personally had face-to-face interactions with mice, bugs, and a variety of lizards. Additionally, especially for the positions that interact with students and the public, food at desks is extremely unprofessional. We are all modeling workplace behaviors for our students, and the expectation is that no one will have food (eat lunch) at their desks. Snacks during the day that do not require a fork and do not make crumbs (i.e. cut apples, carrot sticks, etc.) are okay, but, again, not in areas serving the public.

CRY-ROP is very fortunate to have a beautiful employee lounge for all of us to use for our nutrition breaks and lunches. The hope is that you will use it. As you are all aware, space is a premium for us, and having such a roomy employee lounge is a luxury. Therefore we recommend you eat your lunch in the employee lounge or at the picnic tables located near the south parking lot. Make it an exception to have food at your desk. Please use good judgment with regards to these guidelines.

Thank you for your assistance.